



IRVINE RANCH
**OUTDOOR
EDUCATION
CENTER**

IRVINE RANCH OUTDOOR EDUCATION CENTER **OUTDOOR SCIENCE CAMP**



PARENT & GUARDIAN GUIDE



WELCOME

Thank you for choosing the Irvine Ranch Outdoor Education Center for your outdoor science camp! We are excited to make this experience a memorable one for your child.

Our team is committed to providing the absolute best in outdoor educational experiences. We have created this guide to help you prepare your child for their stay.

Included in this Parent & Guardian Guide, you will find program information, camp menu with instructions for dietary restrictions, forms and other important information. Please read through everything carefully, and let us know if you have any questions or concerns.

Our team is here to serve you!

A handwritten signature in black ink, appearing to read 'M. Oehmke'.

Michael A. Oehmke
Director of Outdoor Adventures



ABOUT US

OUR MISSION

The mission of the Irvine Ranch Outdoor Education Center is to serve all youth of Orange County by providing quality outdoor educational programs that instill in them an appreciation for the outdoors and the environment, teach effective teamwork, instruct about the cultural history of Orange County, and provide access to the natural resources of the surrounding areas.

OUR QUALIFICATIONS

The Irvine Ranch Outdoor Education Center is an American Camp Association (ACA) Accredited Camp! This means that our camp meets, and in many cases exceeds, industry-accepted and government-recognized standards for camp operations.

ACA is the only independent accrediting organization reviewing camp operations in the country. ACA's nationally recognized standards program focuses primarily on the health, safety, and risk management aspects of a camp's operation. Teachers and parents can rest assured that your students are well cared for when they are at the IROEC!

OUR TEAM

We take great care to hire highly-motivated adults to guide campers through this incredible learning experience. Their passion for the outdoors and demonstrated professionalism combine to enhance your student's adventure.

All staff are thoroughly vetted and undergo a criminal background check to ensure our campers' well-being, and their parents' peace of mind.

A few key staff that your child will meet are:

Director: The Director is on site to provide additional support to the team and your group. This person oversees the entirety of the property and works to ensure that your experience is the best possible.

Program Director: Oversees all aspects of programming at the IROEC from the School Programs to the Recreational Activities. This person also lives on-site at the IROEC.

Health Officer: The Health Officer is the person who handles medication, sick students, and special needs. The Health Officer is ready to talk with parents and teachers before the trip to get all the details ready and will be at the IROEC every step of the process.

ABOUT THE STAFF

The Irvine Ranch Outdoor Education Center hires dynamic positive instructors each school year to teach, guide, and lead our outdoor education. All instructors are over the age of 18; hold a minimum of an associate degree or 4-year experience with children's programs; participate in extensive and rigorous staff training spanning 16 days. They are CPR/First Aid and AED certified, Youth Protection trained, and background checked.

Owned and operated by Orange County Council Boy Scouts of America: The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.

Scout Oath:

On my honor I will do my best
To do my duty to God and my
country and to obey the Scout Law;
To help other people at all times; To
keep myself physically strong,
mentally awake, and morally straight.

Scout Law:

A Scout is:
Trustworthy, Loyal, Helpful, Friendly, Courteous, Kind,
Obedient, Cheerful, Thrifty, Brave, Clean & Reverent

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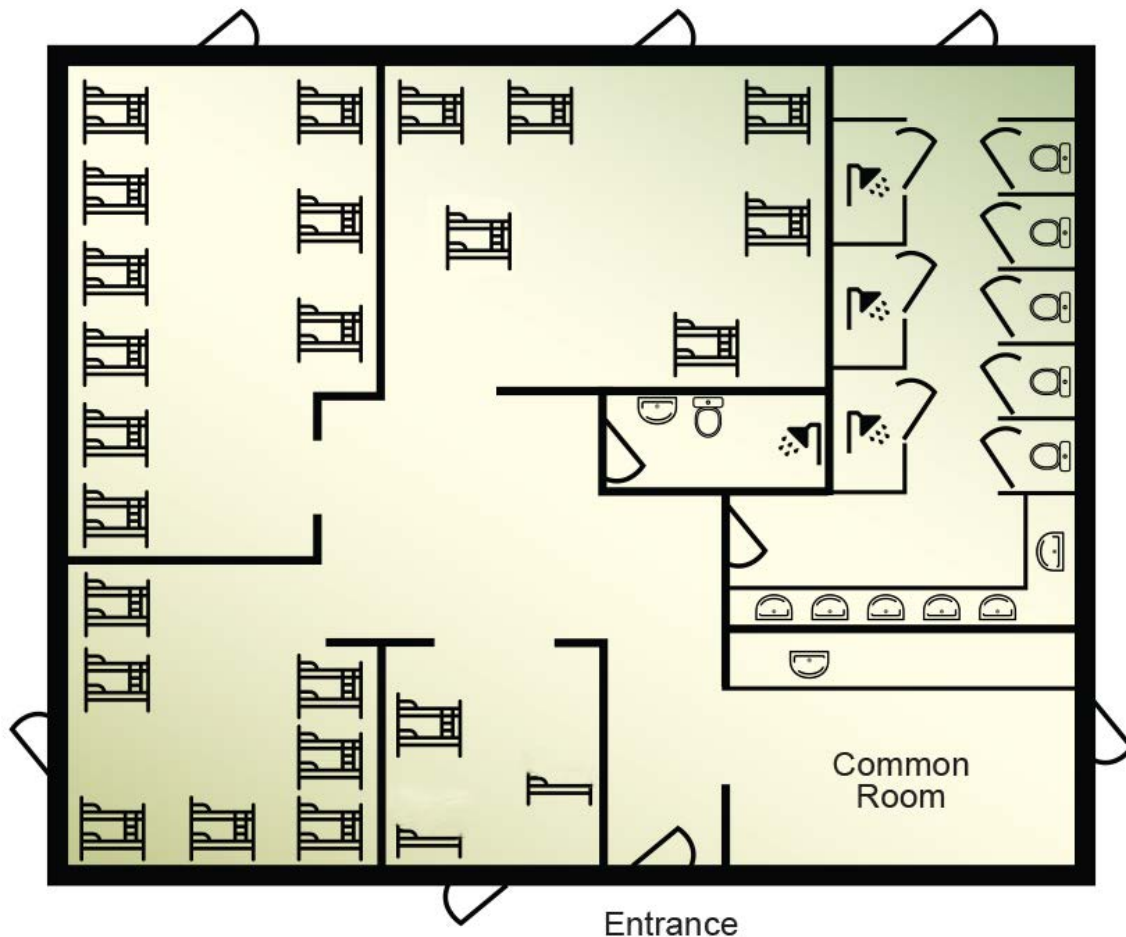
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STUDENT HOUSING

Each IROEC bunkhouse is a single-story, 2500ft, ADA compliant building with four primary sleeping areas and holds a maximum capacity of 44 campers. Boys and girls are in assigned separate bunkhouses, with bunk assignments to be completed by their teacher. Two chaperones of the same gender are needed for each bunkhouse. Quiet time is from 10pm until 7am. All bunkhouses are shared facilities which may be shared with other schools.



DINING AT CAMP

The dining hall, Harrison Lodge, is where we eat our meals and share fellowship with one another. It is the duty of every instructor to take their group through all dining hall procedures. This includes how to select desired foods and how to clean up. All teachers from your school must attend every meal while your school is on property. This involvement helps in multiple ways:

- Provides recognizable face for the students
- Combats homesickness
- Models active leadership
- Discussion with student involvement
- Provides mediator for potential schedule adjustments and modification

DINING HALL PROCEDURES

Before the first meal, the instructors will go over the following dining hall procedures.

1. Stay seated at all times, unless approved by an adult/instructor.
2. Wash/sanitize hands before getting food.
3. Take a tray and silverware.
4. Select from the salad bar.
5. Choose a hot plate.
 - a. Vegetarian meals are available, arrangements to be made 2 weeks prior to your stay.
6. Utilize the condiment area. ALL GLASSWARE STAYS ON COUNTER.
7. Take tray back to trail group table.
8. Listen for further instructions for seconds and clean up.

CAMP MENU

There's nothing more comforting than home-style food eaten with friends. We recognize the important role that food plays in developing the ultimate camp experience, and we know that your students will love every bite! There is always a wide variety of food options at every meal, including an extensive salad bar. Below is a one-week sample menu to help you prepare for your stay with us. Menu is subject to change.

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
BREAKFAST	Scrambled Eggs Sausage Links Cube Potatoes	Pancake Bacon Tater Tots	Waffle Sausage Patty Cube Potatoes	French Toast Sausage Links Tater Tots	Scrambled Eggs Sausage Patty Biscuit	Waffle Bacon Cube Potatoes	French Toast Sausage Patty Tater Tots
	Yogurt Oatmeal Cereal & Fruit OJ/Milk	Yogurt Oatmeal Cereal & Fruit OJ/Milk	Yogurt Oatmeal Cereal & Fruit OJ/Milk	Yogurt Oatmeal Cereal & Fruit OJ/Milk	Yogurt Oatmeal Cereal & Fruit OJ/Milk	Yogurt Oatmeal Cereal & Fruit OJ/Milk	Yogurt Oatmeal Cereal & Fruit OJ/Milk
	Vegetarian Sausage Link	Veg Bacon	Vegetarian Sausage Patty	Vegetarian Sausage Link	Vegetarian Sausage Patty	Veg Bacon	Vegetarian Sausage Patty
LUNCH	Cheeseburger French Fries	Pepperoni Pizza Coleslaw	Pulled Pork Sandwich Hawaiian Bun Potato Salad	Baked Mac & Cheese w/ Chicken Tenders	Beef Burrito Rice, Beans & Potato	BBQ Chicken Sandwich French Fries	Beef Fajitas Bell Peppers & Onions Rice & Beans
	Salad Bar Lemonade	Salad Bar Lemonade	Salad Bar Lemonade	Salad Bar Lemonade	Salad Bar Lemonade	Salad Bar Lemonade	Salad Bar Lemonade
	Veggie Burger	Cheese Pizza	Veggie Burger	Baked Mac & Cheese	Burrito w/ Rice & Beans	Veggie Chicken Burger	Stir-Fry Veggies
DINNER	Chicken Penne Pasta w/ Alfredo Sauce Seasonal Veggies Garlic Bread	Pasta Bolognese Seasonal Veggies Garlic Bread	Hardshell Beef Tacos Mexican Rice & Beans	Spaghetti & Meat Sauce Seasonal Veggies Garlic Bread	Teriyaki Chicken Rice Broccoli	Tri-Tip Roasted Potatoes Seasonal Veggies	Roasted Chicken Breast Mashed Potatoes Seasonal Veggies
	Soup & Salad Bar Water Dessert	Soup & Salad Bar Water Dessert	Soup & Salad Bar Water Churro	Soup & Salad Bar Water Dessert	Soup & Salad Bar Water Dessert	Soup & Salad Bar Water Dessert	Soup & Salad Bar Water Dessert
	Penne Pasta with Alfredo Sauce	Meatless Marinara Sauce	Meatless Tacos	Meatless Marinara Sauce	Teriyaki Stir-Fry Veggies	Veggie Beef Strips	Veggie Chicken Patty

Vegetarian options are available and listed at the bottom of each meal on the menu above. *Please note, arrangements for vegetarian meals must be made two weeks prior to your stay.*

DIETARY CONCERNS



We understand the challenges facing the community of people who struggle with food allergies or have to manage food sensitivities. During your stay you may be exposed to allergens including those from food. We strive to reduce the risk of these allergens in a variety of ways. Our kitchen is “peanut-safe,” meaning that none of the foods we serve contain peanuts or peanut products, and our food service staff will not bring nut or peanut products into the kitchen. However, the food ingredients we use may have been manufactured on shared equipment processing milk, wheat, egg, soy, peanuts, tree nuts, and other allergens.

We are not a gluten-free kitchen. Due to the handcrafted nature of our food, and our use of shared cooking and

preparation areas, we cannot ensure that our food is free from any allergens. We prepare our foods following procedures to prevent allergen cross-contamination, but *products containing wheat, egg, soy, and dairy are all made in our kitchen*. The range of tolerance or reactions to the presence of food allergens varies greatly from person to person. Decisions on the number of precautions you should take or risks you may expose yourself to, are always best made by you in consultation with your physician. Our facility is unable to provide vegan, kosher, halal, or other meals adhering to religious guidelines, and we do not “carb-count.” We provide vegetarian options for all meals (please make your request while booking). We do not serve seafood.

If you wish to provide your own meals during your stay at camp, we will work towards ensuring the highest level of safety and convenience regarding your meals. When providing your own meals at the IROEC, our food service staff will be happy to reheat it for you. Please follow the following procedure:

- Please write up a daily meal menu with reheating instructions so that our food service staff can ensure you receive the meals you want on specific days.
- Please label ALL food containers with your first and last name, the name of the group you are with and which meal it should be served at (Ex. “John Smith, Catholic Diocese Retreat, Spaghetti, Tuesday Dinner”).
- As stated above, our kitchen does not provide foods with peanuts. However, you may be exposed to other food allergens, and our utensils and dinnerware may have been exposed to allergens. If you wish to provide your own disposable utensils, plates, trays, or cups, please feel free to do so.

These meals are stored in a designated refrigerator in the kitchen. The refrigerator is cleaned and sanitized prior to your arrival, and it ONLY contains dietary restricted meals.

Meals will be prepared by the food service staff before mealtimes so that you will be able to enter the buffet line and ask for your meal with ease. *Please place your name on ALL containers/bags/utensils/menus to ensure that your food is properly administered.* Due to Orange County Health Department regulations, the IROEC food service department cannot cook any outside food brought into camp. They can only reheat it.

Please share all guest dietary restrictions with the IROEC at least two weeks before your stay.

Frequently Asked Questions FOR FAMILIES

We are committed to providing you excellent support!

Our team has put together this support document with a collection of answers to the most common questions families ask about CampDoc.com. This document is intended to provide you with efficient and effective solutions!

You may review this document in full, or reference specific sections as needed.

- [Signing In](#)
- [Returning Users](#)
- [Managing Your Account](#)
- [Completing Your Health Profile](#)

As always, please do not hesitate to contact us if you have questions not answered in this document or need additional help. You can email our support team at help@campdoc.com or call us anytime at 734.636.1000.

Happy camping,

The CampDoc.com Team



SIGNING IN

I never received an email to create an account, what do I do?

Please check your junk/spam mail folder. You may also want to add the domain campdoc.com to your safe sender list or spam-blocker whitelist to ensure that you receive all communications from CampDoc.com. Your CampDoc.com account is created using the email address your organization provides us, so if you have multiple emails, check the one you used to register for camp. If you recently registered for camp, we may not have received the most up-to-date registration from your organization yet, so it may take a few days before you receive an email from us.

I accidentally deleted the email you sent, how do I sign in now?

No worries! Just go to app.campdoc.com and enter the email address you used to register for camp. You will see a prompt that you have an invitation waiting, and can resend the invite notification to your email address.

Why am I being told my web browser is out-of-date?

Unfortunately, our system is not compatible with older web browsers. We support the current and previous major releases of Chrome, Firefox, Internet Explorer, and Safari. Our team makes use of new capabilities available in modern, up-to-date browsers, and that's why we support only modern browsers, which also provide improved security and performance for health information.

Users with unsupported browsers may find that some features do not function, or the application doesn't load correctly. All browsers must also have cookies and JavaScript enabled. For more information, please review our policy on supported web browsers: www.campdoc.com/supported-browsers.

What are the password requirements?

Picking a strong password is important for security of your account. Passwords must:


1. Be at least 8 characters long
2. Have both upper and lower case letters
3. Have at least one number or symbol

We cannot make exceptions to these requirements.

What if I forgot my password?

To reset your password, please click on the *Forgot your password?* link. When you enter your email address, an email will be sent to you with a link and instructions on how to reset your password. For security reasons, the link can only be clicked one time.

How do I change my email address or password?


After you've signed in, click the  button in the top-right corner of the screen. To change your email address, go to the *About You* page. To change your password, go to the *Security* page.

RETURNING USERS

How can I access my account from last year?

If your participant is registered for an upcoming session, you will be able to access their health profile using the email and password you created previously. If you forgot your password, you can reset it!

What if I have a new email address?

Your CampDoc.com account is created using the email address your organization provides us, so you'll need to sign in with the one you used to register for camp. Once you sign in, you are able to change your email. Just click the  button in the top-right corner of the screen. Enter your new email address and click save.

My information did not save from last year, what happened?

If your account does not display data from last year it may be due to a duplicate account, and you'll want to contact your organization for assistance. This may happen if your participant's name or date of birth is different from last year (e.g. Jon instead of Jonathan).

If your account has partial data missing, it may be the case that your organization has updated their forms. Some organizations decide to "clear" certain sections of the health profile to get the most accurate and up-to-date information from you, and sometimes they even add new questions or steps for you to complete.

MANAGING YOUR ACCOUNT

Can I copy health information between siblings or between organizations?

To ensure privacy and security, we keep each organization and participant's health information separate, and unfortunately there is no way to copy the information over between siblings or between organizations. We have found that this is the best method to protect private health information and keep it secure. By keeping each account separate we ensure that each child's health information is kept private and only viewed by those who "need to know". Some web-browsers have an "auto-complete" feature that may speed up the process.

The good news is the information you enter this year will remain in the system for future years, and you won't have to type it again if your children attend the same organization in the future!

My child's name or date of birth is incorrect/misspelled, how do I fix it?

If your account has an incorrect/misspelled name or date of birth, you may submit a request to change your demographic information. These changes must be approved by your organization. To submit a demographic change request, please sign in to your account and click on the *EDIT* button located to the right of your child's name and date of birth. Please note that the change will not be reflected in the account until your organization approves it.

How can I upload a profile picture?

To upload a profile picture, please sign in to your account and click on the *EDIT* button located to the right of your child's name and date of birth.

I know my health profile is incomplete, can you stop sending me reminder emails?

Reminder emails are sent if your health profile has incomplete steps or questions, and will automatically stop once your health profile is complete. They are designed to make sure your organization has everything they need to keep your child healthy and safe. If you are not able to complete a specific section of your health profile, please contact your organization for further instructions.

COMPLETING YOUR HEALTH PROFILE

How can I tell which steps or questions are incomplete?

All incomplete steps will have a ● listed next to them, and completed steps will have a ✓. All incomplete questions within a step will be outlined in red.

What if an allergy or medication is not listed in the drop down menu?

The list of allergies and medications in the dropdown box are just the most common, and there to help guide you. If your participant has an allergy or medication that is not listed, you can still type free-text to add your specific allergy or medication.

I need to upload a document to my health profile, but I don't have a scanner. What can I do?

If you do not have a scanner at home, you may consider going to your child's school, local library, neighbor's house or local office supply store to use their scanner. You may also consider using a digital camera or smartphone to save a picture of these documents. If none of the above are available options, please contact your organization to see if you may return the documents to them by mail or fax, so they may scan/upload the documents into your account on your behalf.

How do I upload a document?

There are two ways to upload files to your health profile:

1. Drag and Drop. If you're using the latest versions of Chrome or Firefox, you can simply drag-and-drop files directly from your computer into the upload area. To upload additional files/pages, just drag-and-drop the additional files into the upload area.
2. Click and Browse. Click the upload area, and select the file you'd like to upload. To upload additional files/pages, just click the upload area again, and select the additional files.

Do you accept religious, philosophical, conscientious or personal belief exemption immunization waivers?

If your child is not vaccinated or not up-to-date on vaccinations you will need to contact your organization directly on their vaccination policy.

How do I submit the forms when I'm finished?

Believe it or not, there is no submit button, and the information you enter saves as you type it! Once your account is 100% complete and all steps are highlighted in green, you are all done! Please note, your organization may contact you if they have any questions about the health information you provided.

Is there anything for me to sign?

We use electronic signatures, so there is nothing for you to physically sign. Just enter your name and relationship, and click *AUTHORIZE*. This will electronically sign and timestamp the authorization for you!

What if I cannot complete the health profile before the due date?

Sometimes a participant may have a doctor's appointment scheduled after the due date, or there may be other circumstances that prevent you from completing the health profile on time. Typically this is not a problem; however, if you are not able to complete the health profile before the due date please notify your organization right away. Every organization has different policies and requirements for completing health information and when they require health information to be completed. Our system is designed to send reminder emails until everything is complete, and you will have access to your health profile even after the due date has passed.

My account is locked, but I need to make changes to my health profile. What do I do?

Most organizations lock health profiles a few days before your participant arrives. If your account is locked but you need to make changes, you may submit an unlock request by clicking the *REQUEST AN EXTENSION* button. Your organization will be notified that you'd like your account unlocked to make changes. You will receive an email notification once your organization approves your request and your account is unlocked.

WHAT TO BRING

Below is just a sampling of information that we provide to the parents and guardians of your students. We strongly recommend that parents/guardians sit down with their children to review and discuss the guide so that everyone knows what to expect while at camp.

STUDENT PACKING LIST

Please make sure that your child's name and school is easily visible on all pieces of luggage. Students must carry their own bags, so pack carefully!

Bedroll:

One pillow and one sleeping bag rolled up and placed in a garbage bag for weather protection. Label the bag with child's name and school. Sheets and a warm blanket are also acceptable.

Suitcase/Duffel Bag/Backpack:

We recommend placing your items inside a large Ziploc or garbage bag within your duffel in case of rain.

Clothing:

Lightweight, closed toe shoes OR hiking shoes
Long pants (Required for all ropes activities and zip line)
Shorts (No short shorts)
Underwear - at least 5 pairs
Socks - at least 5 pairs
Pajamas
T-shirt - no tank tops or exposed midriff
Long sleeve t-shirt (at least one)
Jacket (weather appropriate)
Raincoat or Poncho (if the forecast calls for rain)

Personal Items

Chapstick and Sunscreen
5-7 Face Masks
Hat
Sunglasses
Shower Sandals
Towel and Washcloth
Soap and Shampoo
Brush/Comb
Toothbrush and Toothpaste Books/
Journal
2 Pencils
Camera (disposable recommended)

Aquatics (if chosen by school)

Bathing Suit
Beach Towel
Flip Flops or Sandals
Goggles

WHAT NOT TO BRING

If an item is not permitted at your school, it is not permitted at the Irvine Ranch Outdoor Education Center. The following items are not allowed to be brought on site. If your student is found with any of the following items, corrective action will be taken including possible expulsion from our program.

Food Items including Snacks, Drinks, Candy or Gum, Cell Phones or Other Electronic Devices, Personal Sports Equipment

Alcohol or Drugs, Matches, Lighters, Pocket Knives or Weapons, Pets or Other Animals

DISCIPLINE GUIDELINES



We expect students to be on their best behavior while visiting our camp. Students who misbehave repeatedly will face expulsion. Our discipline policy has three strikes:

STRIKE ONE

The student is informed of their poor choice and a discussion is held on how they can improve their behavior.

STRIKE TWO

Teachers are contracted and their feedback is solicited. A behavior agreement is established which clearly states the behavior the student must exhibit to remain a part of the program. The parents are contacted at this point and made aware of the agreement and the consequences for any further negative actions.

STRIKE THREE

A student who breaks their agreement will be responsible for the consequences. Any student who receives a third strike will either be sent home or placed exclusively in the custody of the visiting school's teachers.

Any Infraction which puts a student or staff member's safety in jeopardy will result in the student's immediate expulsion.

No refund or credit will be granted to an expelled student.

For our discipline system to work effectively, we need the cooperation of both the parents and teachers. When disciplinary issues arise, the student is brought to a member of camp administration. Teachers are contacted, and their feedback is solicited. A behavior contract is established which clearly states the behavior the student must exhibit to remain a part of the program. The parents are contacted at this point (teachers' discretion) and made aware of the contract and the consequences for any further negative actions.

COMMUNICATION BOARD

Located in the Program office is the Communication Board. This board is updated daily with information regarding the participants. This includes, and is not limited to, behavior, medical, early/late arrival/departure, and number of participants on property. The board is there to also help the flow of communication between the instructor, leadership, and school representatives.

ACADEMIC IMMERSIONS AND RECREATIONAL PROGRAM

Our Academic Immersions and Recreational programs are chosen by school teachers before camp arrival. Some of our classes are adventure based, like archery and the adventure course, and others are science based, like water study and plant study. Your child will get a well-rounded outdoor environmental based education at The Irvine Ranch Outdoor Education center. Below are few examples of our Academic and Recreation programs.



EARTH SCIENCE

- MINING CAMP -

The Mining Camp features an 1800 square foot mine with two shafts and a crank-operated ore lift. Students wear miners' helmets with working headlamps to dig for ore, and crack geodes, and they finish by panning for gold.

Areas of study include:
geology, engineering, geography, plate tectonics, earthquakes, archeology, fossils & fossil fuels, and minerals.



LIFE SCIENCE

- RANCH CAMP -

The Ranch Camp is a two-acre outdoor learning laboratory where students focus on how to positively impact ecosystems. Students will explore the 70-citrus grove, the organic garden beds, beehives, freshwater pond, and aquaponics system.

Areas of study include:
botany, agricultural ecology, soil science, composting, permaculture, entomology, and biomimicry.



PHYSICAL SCIENCE

- ASTRONOMY & STEM CAMP -

The Astronomy & STEM camp boast an 11.5" Celestron telescope to experience the thrills of space discovery and the universe beyond their reach. Students will be able to build and launch their own rocket and explain how rollercoasters and airplanes are set into motion.

Areas of study include: astronomy, aviation, atmospheric pressure, gravitation, sublimation, and engineering.



ARCHERY

Students will learn the ancient art of archery. Here staff will walk them through proper safety techniques and form to help them hit the bullseye!



ZIP LINE

After harnessing up, students will soar on our 300ft long zip line over the coastal sage scrub and desert canyon. Our staff will encourage and help students overcome any fears, while also using the opportunity to create a bond and trust with all campers.



ROCK WALL CLIMBING

Rock wall climbing is the perfect mix of exhilaration and dexterity. Our rock wall challenges kids of all skill levels with a climbing surface of 36ft and 9 different climbing route options! This activity allows students to build confidence, in a safe and encouraging atmosphere.



AQUATICS

Splash around in the aquatic area! Take a dip in the junior olympic size pool (3ft-8ft deep) or cruise down the fan favorite waterslide! This 188ft curving slide takes kids on 5 wacky turns and drops them into a shallow pool (3ft, 6in deep) just below.

CAMP DOCS



Camp Doc was designed by camp doctors, nurses and directors, to provide a secure, easy-to-use web-based solution that manages health forms, allergies, medications and illness/injury tracking for camps. CampDoc.com provides camp health staff instant access to vital medical information, decreases the time and energy spent during initial camper check-in, reduces risk and liability, and helps keep safety in the forefront of camp operations.

Each school that attends our overnight science camp program will use Camp Docs to fill out the following forms:

1. Recreational Waiver
2. Code of Conduct and Discipline Policy
3. Health and Permission Form
4. Over-the-Counter Medication Form
5. Medication Information Form

Each parent/guardian will be asked for an email to set up an online account with Camp Docs. Once the school sends the complete class list to the IROEC we will send out invites to the parent/guardian at which time you may begin your profile.

We ask that all forms are completed 10 days prior to your students' arrival so our medical team can review and provide the best care during their stay. Please read our Camp Docs FAQ to help with any questions you may have.

If you still have any questions in regards to Camp Docs please contact Camp Doc support team at help@campdoc.com or call anytime from 8am – 5pm ET at 734.636.1000.

FREQUENTLY ASKED QUESTIONS

Who decides where my child will sleep and which trail group they will be in?

The school decides based on a roster template we give them. They fill out the roster template based on their own system for sorting the students.

What time is lights out?

Lights out is from 10pm until 7am.

Who do I talk to about special concerns regarding my child?

You can call and ask for our Program Director or Health Officer by calling our camp at 714.923.3191.

Can my child bring a cellular device?

We have worked hard to guarantee that a wide variety of activities are offered every moment your child is at camp; there is enough physical and mental stimulation here to render virtual pastimes obsolete. Therefore, we have a firm policy banning the use of cell phones, video games, and other electronics, and we appreciate your support. This is a carefully thought out, healthy policy that helps us underscore the beauty of camp—just a few days, where experiences are real, kids learn to navigate on their own, and success is tangible.

School rules may vary as to whether the students can bring these items on the bus. We realize that students travel with their phones, iPod, and other devices and they have become a necessary part of our lives. If they bring them on the bus, we will collect and lock them up until the end of the program. Please provide a zip lock bag with your child's name on it that will fit all these items. Please help us with this process. Students may bring a digital camera or a disposable camera; it is encouraged but check with the school for details first.

Can someone give us a tour or come out for a parent presentation?

Absolutely! We want you to familiarize yourself with our facility and see it first hand before bringing your students here. Also we will send someone to present and speak to your parents on request. We believe this not only helps with fundraising but also alleviates parents' worries about sending their students to camp. Please be aware that tours can be scheduled on Fridays.

Am I able to visit or call my student while they're at camp?

Visits during camp are not permitted. We strongly discourage calling your child to just chat. We have found that these types of calls can cause students to become "homesick" or disconnected from the goals of the program. Part of the focus here is to create some independence for the students; even if it is just one or two nights. These type of "away from home" experiences foster growth, independence, and self-reliance. If parents call to 'check-in' with their children every night, this growth will not occur. Sometimes this growth occurs in the parents as well. If you need to call, please call us and let us know your concerns. We will give you suggestions and may even connect you first with a teacher or school administrator before speaking with your child.

We are always available throughout the day and there is also phone coverage all night. If you have an emergency, please feel free to call anytime. Use the camp number that was provided 714.932.3191. We will also contact you if your child is not feeling well or an emergency here at camp occurs. Usually, we will have a teacher or administrator from the school be in contact since this relationship already exists

MAIL

While your child is at camp, you are welcome to mail them a letter. All letters (no packages, emails or faxes), are delivered before mealtimes. Letters should be sent at least 5 business days in advance. Letters arriving before your student's stay at camp will be kept until they arrive. Letters arriving after students leave will be marked "Return to Sender" and returned to the post office. Please ensure that your letter does not require a signature upon receipt.

When addressing your child's letter, please be sure to follow the guidelines below:

Child's Name
Elementary School Name/Dates Attending Irvine Ranch
Outdoor Education Center
2 Irvine Park Road
Orange CA, 92869



IRVINE RANCH
**OUTDOOR
EDUCATION
CENTER**

CAMPER RELEASE FORM

DO NOT MAIL THIS FORM. PLEASE COMPLETE AND BRING TO HEALTH OFFICE.

Camper's Last Name: _____

Camper's First Name: _____

The person(s) listed below has my permission to pick up the above camper.
Parents and legal guardians must be listed.

Name: _____ Relationship: _____

Name: _____ Relationship: _____

My camper will be picked up at _____ AM/PM on _____
(time) (circle one) day of the week/date

My camper will return at _____ AM/PM on _____
(time) (circle one) day of the week/date

Reason for Departure: _____

Medication Returned: YES NO

Pick Up

Parent/Guardian Signature Date/Time

Staff Member (PRINT) Date/Time

Drop Off

Parent/Guardian Signature Date/Time

Staff Member (PRINT) Date/Time

Please Note: Observed Quiet Hours are 10PM - 7AM